

**Florida Society of Medical Assistants
General Assembly Minutes
April 29th, 2011**

Presiding:	Judy Seymour, CMA (AAMA) FSMA Vice President
Presentation of Colors	Commander Clarence Wood, Orlando VFW
Pledge of Allegiance	Commander Clarence Wood, Orlando VFW
National Anthem	Commander Clarence Wood, Orlando VFW
Invocation	Marsha Benedict, CMA (AAMA)
Welcome	Marsha Benedict, CMA (AAMA) FSMA President Elect Maria Weigelmann, CMA (AAMA) Patricia Hightower, CMA (AAMA)

First Session of the General Assembly was called to order by Deniece Jozefiak, CMA (AAMA) Speaker of the General Assembly at 8:10 a.m. on Friday April 29th, 2011 at the Holiday Inn Select Orlando, FL.

Introduction of the head table: Seated to the far left:

1. Secretary, Mary Morris, CMA (AAMA)
2. Treasurer, Mary Lou Allison, CMA-C (AAMA)
3. President-Elect, Marsha Benedict, CMA-A (AAMA)
4. Meeting Coordinator, Maria Weigelmann, CMA (AAMA)
5. Vice-Speaker, Agnes Foxall, CMA (AAMA)

Seated to the far right:

1. Vice President, Judy Seymour, CMA (AAMA)
2. Representative for AAMA, Patricia Hightower, CMA (AAMA)
3. Parliamentarian Kathryn Panagiotacos, CMA (AAMA)
4. And I am Deniece Jozefiak, CMA, (AAMA) Speaker of the General Assembly

Introduction of Past Presidents

1. Mary Lou Allison, CMA-C (AAMA)1982-1983, Past President AAMA, FSMA & AAMA Life Member
2. Virginia Halligan CMA (AAMA)1989-1990 & 1993-1994
3. Marilyn Gable, CMA (AAMA) 1991-1992
4. Kathryn Panagiotacos, CMA (AAMA) 1994-1995 & 1995-1996 AAMA President 2008-2009
5. Bonnie Chrimes ,CMA (AAMA) 1998-1999
6. Deniece Jozefiak, CMA (AAMA) 2000-2001
7. Mary Keho, CMA (AAMA) 2002-2003

8. Adie DeLaGuardia-Piz, CMA (AAMA)2003-2004
9. Carol Francis, CMA (AAMA) 2005-2006
- 11.Christine Petsalis, CMA (AAMA) 2006-2007
12. Mary Morris, CMA (AAMA) 2007-2008
13. Theresa Errante-Parrino, CMA (AAMA) 2008-2009

Speaker Jozefiak read a message from Doctor Joel Martin wishing for a successful convention. Dr. Martin is ill and unable to attend.

General Assembly Appointments:

Deniece Jozefiak, CMA (AAMA), FSMA Speaker of the General Assembly announced the following General Assembly appointments. Credential Chair: Virginia Halligan, CMA (AAMA). Reference Committee Chair: Mary Morris, CMA (AAMA). Pages for the General Assembly are students from Indian River State College: Wendy Ray, Kelsey Hitchcock, Barbara Tejada, and Elizabeth Finley. Timekeeper for the General Assembly: Ms. Itzel Mendoza-High School student from Charlotte County Vo-tech MA program. Sergeant-At-Arms for the General Assembly: Tammy Krovita student from Indian River College. Minutes Committee Chair: Adie De La Guardia-Piz, CMA (AAMA) assisted by Sandy Lonqvist, CMA (AAMA). Parliamentarian for the General Assembly is Kathryn Panagiotacos, CMA (AAMA).

Report of the Credential Chair

Credentials Virginia Halligan, CMA (AAMA) read the names of the voting members present. The voting power for the General Assembly was 40, 2/3 is 27 and the majority vote is 21. A quorum was present.

The chair entertained a motion to accept the General Assembly agenda as printed in the General Assembly Packet on line. Christine Petsalis, CMA moved to accept the agenda as printed. The motion was seconded by Mary Keho, CMA. No discussion, motion was carried.

Presentation of the Official Program:

Maria Weigelmann, CMA (AAMA), Meeting Coordinator presented the official program. A few minutes were given to go over the program book. Several corrections were made. A motion has been made by Judy Seymour, CMA (AAMA) and seconded by Theresa Errante-Parrino, CMA (AAMA) to accept the official Program as corrected. No discussion, motion was carried.

Orientation of Voting Members and Adoption of Convention Rules

Agnes Foxall, CMA (AAMA) FSMA Vice Speaker of the General Assembly held the orientation for the voting members of the General Assembly. The Rules were read. The Speaker entertained a motion to adopt the General Assembly rules as read. A motion was made by Karen Murray, CMA (AAMA) to adopt the convention rules as read, seconded by Bonnie Chrimes, CMA (AAMA). No discussion, motion was carried.

The Speaker of the General Assembly announced the Tellers: Chair: Patricia Hightower, CMA (AAMA)- and serving on her committee are: Jenna Shaouni, Ginia Incorvaia, and Felicia Glover. Hand Count Tellers are: Barbara Fitzpatrick, Laura Bollogna, Nicole Viera, and Areli Montero.

Nominating Committee Report

Nominating Chair Marsha Benedict, CMA-A (AAMA) presented the nominees for the 2011-12 FSMA officers. The following members were presented:

1. Judy Seymour, CMA (AAMA) President-Elect
2. Agnes Foxall, CMA (AAMA) Vice President
3. Mary Morris, CMA (AAMA) Secretary
4. MaryLou Allison, CMA (AAMA) Treasurer
5. Heidi Fortin, CMA (AAMA) Speaker of the General Assembly
6. Ofelia Sunde, CMA (AAMA) Vice-Speaker of the General Assembly

The following names were presented as proposed Delegates/Alternates to AAMA National Conference 2011 are:

1. Marsha Benedict, CMA-A (AAMA)
2. Bonnie Chrimes, CMA (AAMA)
3. Heidi Fortin, CMA (AAMA)
4. Agnes Foxall, CMA (AAMA)
5. Deniece Jozefiak, CMA (AAMA)
6. Mary Morris, CMA (AAMA)
7. Christine Petsalis, CMA (AAMA)
8. Judy Seymour, CMA (AAMA)

Speaker of the General Assembly opened the nominations from the floor. She repeated the request of nominations 3 times for each office. There were no nominations from the floor for any of the offices. Nominations from the floor were closed by Deniece Jozefiak, CMA (AAMA).

Presentation of Candidates

Marsha Benedict CMA-A (AAMA) presented the candidates to the General Assembly.

A break was taken

Second Session of the General Assembly

The second session of the General Assembly was called to order by Speaker of the General Assembly at 9:20 a.m. Joyce Baldwin, CMA (AAMA) Assistant Credential Chair came forth and called roll. A quorum was present.

Voting took place

Reference Committee Reports:

Mary Morris, CMA (AAMA), Reference Committee Chair presented the Reference Committee Report. The following recommendations were made:

The Reference Committee recommended that the reports of the President, President Elect, Vice President, Secretary, Treasurer, Speaker of the General Assembly, Vice Speaker of the General Assembly and the Immediate Past President be accepted as printed in the General Assembly packet. Recommendation adopted.

The Reference Committee recommended that the reports from the Chairs of the Bylaws/Policy & Procedure, Certification, Communication, Education, Leadership, Meeting Coordinator, Membership, Nominating Committee and Public Policy be accepted as printed in the General Assembly Packet. Recommendation adopted.

The Reference Committee recommended that the report of the Educator Forum Chair need not be addressed because it is already in the FSMA Policy and Procedure manual.

The Reference Committee recommended that the reports from Brevard Chapter, Central Florida Chapter, Central Gulf Coast Chapter, Everglades Chapter, Southeast Chapter, Southwest Chapter, and Treasure Coast Chapter to be accepted as printed in the General Assembly packet. Recommendation adopted.

The Reference Committee recommended that proposed Bylaw change # one, Article VII Section 2 be adopted. Recommendation adopted.

The Reference Committee recommended that proposed Bylaw change # two, Article VII Section 2 be adopted. Recommendation adopted.

Unfinished Business:
None

New Business:
None

Report of the Tellers:

Patricia Hightower, CMA (AAMA), presented the results of the election to the Speaker.

The results are as follows:

Judy Seymour, CMA (AAMA) President-Elect
Agnes Foxall, CMA (AAMA) Vice President
Mary Morris, CMA (AAMA) Secretary
MaryLou Allison, CMA-C (AAMA) Treasurer
Heidi Fortin, CMA (AAMA) Speaker of the General Assembly
Ofelia Sunde, CMA (AAMA) Vice-Speaker of the General Assembly

Delegates to AAMA:

Marsha Benedict, CMA-A (AAMA)
Judy Seymour, CMA (AAMA)
Heidi Fortin, CMA (AAMA)
Mary Morris, CMA (AAMA)

Alternates to AAMA

Deniece Jozefiak, CMA (AAMA)
Christine Petsalis, CMA (AAMA)
Bonnie Chrimes, CMA (AAMA)
Agnes Foxall, CMA (AAMA)

Speaker congratulated all newly elected officers, delegates and alternates.

Speaker requested the pleasure of the General Assembly regarding the ballots. A motion was made by Judy Seymour, CMA (AAMA) to destroy the ballots. Motion was seconded by Mary Morris, CMA (AAMA). No discussion. Motion was carried.

With the completion of the General Assembly business, the Speaker discharged the head teller and her committee of any further commitment to this General Assembly and thanked them for their time and service.

It has been a long tradition of the FSMA that as we reach the closing of the Annual Meeting we be given a chance to express appreciation to the many people who have worked so hard to put this event together.

Speaker started with words of appreciation which was followed by several members.

Announcements:

There were no announcements. There been no further business brought before the General Assembly, the meeting was adjourned at 10:10 a.m.

Respectfully submitted:

Adie De La Guardia-Piz, CMA (AAMA) Minutes Chair

Sandra Lonqvist, CMA (AAMA) Minutes Assistant