



Florida Society of Medical Assistants, Inc.

Date: February 25, 2008

To: Agnes Foxall, CMA (AAMA), Speaker of the General Assembly  
Karen Murray, CMA (AAMA), Vice Speaker of the General Assembly

From: Linda MacInnes Wilbourne, CMA (AAMA)  
FSMA Executive Secretary

RE: FSMA Secretary Report  
2007-2008 Annual Report

This officer has seen to the duties of Secretary as outlined in the Policy/Procedure Manual. This officer has been available to the President and Vice President as needed. This officer has taken and transcribed minutes as the Minutes Committee Chair at the FSMA HOD and as Secretary at the FSMA Executive Board Meetings through January 20, 2008.

This officer was pleased to attend the 51<sup>st</sup> Annual Convention of AAMA in Louisville, Kentucky September 7-11, 2007. The meeting allowed for many CEU'S to be earned as well as the business of AAMA to be carried out at the HOD. Kudos to both Kathryn Panagiotacos, CMA (AAMA) for being elected as Vice President of AAMA and to Sandra Richardson-Brown, CMA (AAMA) as a new member of the national nominating committee.

This officer has been honored to serve as FSMA Secretary this past term and has learned a great deal. Thank you for giving this officer the opportunity to provide assistance. This has been an amazing experience.

Thank you to all of the FSMA members that have welcomed and given guidance. This officer will look forward to running for Secretary for the 2008-2009 term and growing within this wonderful organization.



## Florida Society of Medical Assistants, Inc.

March 1, 2008

To: Agnes Foxall, CMA (AAMA)  
Speaker of the General Assembly

Karen Murray, CMA (AAMA)  
Vice Speaker of the General Assembly

Re: Certification Committee Annual Report

This chair attended the FSMA Pre & Post annual meeting in May 2007 and the Fall FSMA Executive Council meeting in Orlando, Florida.

The AAMA National Office supplied a current roster of Certified Medical Assistants (CMAs) residing the State of Florida and a list of CMAs holding membership in FSMA. Mailing labels have been received for the invitations to the CMA luncheon. The mailing labels for 2007, January, June and October. This committee will honor and present the traditional Candlelight Ceremony this convention.

The Policy & Procedures state the Certification Committee is to maintain an effective level of political awareness regarding the medical assistants Right to Practice as it applies to the CMA and to notify the Public Policy Chair of any developments. This chair has and remains in communication with Bonnie Chrimes, CMA (AAMA) Public Policy chair.

This chair appreciates the opportunity to serve FSMA and appreciates the dedicated committee members

Kathryn J. Panagiotacos, CMA (AAMA)  
FSMA Certification Chair

Bonnie R. Chrimes, CMA (AAMA) Member  
JoAnn Morris, CMA (AAMA) Member

Mary Morris, CMA (AAMA), Ex-officio



## Florida Society of Medical Assistants, Inc.

March 1, 2008

To: Agnes Foxall, CMA (AAMA)  
Speaker of the General Assembly

Karen Murray, CMA (AAMA)  
Vice Speaker of the General Assembly

Re: Public Policy Annual Report

This chair has seen to the duties of Public Policy as outlined in the Policy/Procedure Manual. This chair attended the FSMA post convention meeting in May 2007; the AAMA National Convention in September 2007 and the Fall FSMA Executive Council meeting in October 2007. All correspondence and questions pertaining to this chair have been addressed and completed in a timely manner.

The Public Policy committee has continued to monitor the Florida Practice Act as well as other sites. This chair has communicated with Don Balasa, JD, MBA, Executive Director of AAMA in regards to any Public Policy information regarding FSMA. As of this date, there has been no activity that impacts our right to practice.

This chair appreciates the opportunity to serve FSMA and would like to thank the committee members for their dedication to our organization.

Bonnie R. Chrimes, CMA (AAMA), Chair  
Kathryn J. Panagiotacos, CMA (AAMA), Member  
Mary Lou Allison, CMA-C (AAMA), Member  
Virginia Halligan, CMA (AAMA), Member

Mary Morris, CMA (AAMA), Ex-officio