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2
3 55th ANNUAL GENERAL ASSEMBLY
4 HOLIDAY INN SELECT
5 ORLANDO, FLORIDA
6
7

8 May 2, 2008
9

10 Agnes Foxall, CMA (AAMA), Speaker of the General Assembly, called to order the 55th
11 Annual Meeting of the Florida Society of Medical Assistants at 8:15 a.m.
12

13 The head table was introduced. Seated to the far left:
14

- 15 1. Carol Francis, CMA , Meeting Coordinator
- 16 2. Kathryn Panagiotacos, CMA, Minutes Committee Chair
- 17 3. Mary Lou Allison, CMA-C, Treasurer
- 18 4. Karen Murray, CMA, Vice Speaker of the General Assembly
- 19 5. Agnes Foxall, CMA, Speaker of the General Assembly
20

21 Seated to the far right:
22

- 23 1. Christine Petsalis, CMA, Immediate Past President
- 24 2. Christine Hollander, CMA, AAMA Representative
- 25 3. Sandra Richardson-Brown, CMA Vice President
- 26 4. Mary Morris, CMA, FSMA President 2007-2008
27

28 These are the officers for 2007-2008 who have faithfully committed to the goals of FSMA.
29 A moment was taken to express appreciation to them for their faithful service.
30

31 At this time we take the time to honor our Past Presidents. We continue to keep this practice
32 going to let these dedicated members know how much we appreciate their continued support
33 during the years. Today it is an honor and a privilege to acknowledge those Past Presidents
34 who are here with us today:
35

- 36 1. Mary Lou Allison, CMA, 1982-83, AAMA Past President, FSMA & AAMA Life
37 Member
- 38 2. Virginia Halligan, CMA, 1989-1990 & 1993-1994
- 39 3. Kathryn Panagiotacos, CMA, 1994-1995 & 1995-1996
- 40 4. Diane Klieger, CMA, 1996-1997
- 41 5. Bonnie Chrimes, CMA, 1998-1999
- 42 6. Deniece Jozefiak, CMA, 2000-2001
- 43 7. Mary Keho, CMA, 2002-2003
- 44 8. Adie De La Guardia-Piz, CMA, 2003-2004
- 45 9. Carol Francis, CMA, 2005-2006
- 46 10. Christine Petsalis, CMA 2006-2007

47
48 Dr. Joel Martin, Physician Liaison member was welcomed.
49 **Credentials & Roll Call:**
50
51 Virginia Halligan, CMA, Credentials Chair was asked to come forward and call the roll.
52 40 Voting Members
53 21 Majority Vote
54 27 Two Thirds Vote
55 A quorum was present.
56
57 **Announcement of House Appointments:**
58
59 **Credential Committee:**
60 Virginia Halligan, CMA, Chair, Brevard Chapter
61 Joyce Baldwin, CMA, Southeast Chapter
62
63 **Reference Committee:**
64 Mary Keho, CMA, Chair, Brevard Chapter
65 Deniece Jozefiak, CMA, Southwest Chapter
66 Christine Petsalis, CMA, Central Gulf Coast Chapter
67 Kathleen Quinn, CMA, Brevard Chapter
68
69 **Pages for the General Assembly:**
70 Angela Daley, Student, Brevard Chapter
71 Trecy Evanson, Student, Brevard Chapter
72
73 **Timekeeper for the General Assembly:**
74 Joyce Baldwin, CMA, Southeast Chapter
75
76 **Sergeant-At-Arms:**
77 Deniece Jozefiak, CMA, Southwest Chapter
78
79 **Minutes Committee:**
80 Kathryn Panagiotacos, CMA, Chair, Central Gulf Coast Chapter
81 Krystal Martineau, Student Brevard Chapter
82 Christine Petsalis, CMA, Central Gulf Coast Chapter
83 Bonnie, Chrimes, CMA, Central Gulf Coast Chapter
84
85 Parliamentarian for the General Assembly will be Chris Hollander, CMA.
86 Carol Francis, CMA, Meeting Coordinator, presented the official program booklet with
87 the amended changes.
88
89 Motion: To accept the official program booklet as amended.
90 Kris Hardy, CMA, Brevard/Deniece Jozefiak, CMA, Southwest
91 Motion carried.
92

93 **Adoption of General Assembly Rules:**
94 The floor was asked to open their convention packet to the General Information Section
95 pages 7 & 8 and follow along. Karen Murray, CMA, Vice Speaker read the convention
96 rules.

97
98 Motion: To accept General Assembly rules
99 Kris Hardy, CMA, Brevard Chapter/ Deniece Jozefiak, CMA, Southwest Chapter
100 Motion carried.

101
102 Agnes Foxall, CMA, Speaker of the General Assembly explained the procedures. A
103 white credentials card will be presented for voting.

104
105 Karen Murray, CMA presented orientation of voting members, as well as a synopsis of
106 Pages 4,5, & 6

107
108 **Tellers for the General Assembly:**
109 Adie de la Guardia-Piz, MBA, BSM, CMA, Chair, Southeast
110 Ashley Laufenberg, Student Brevard Chapter
111 Jennifer Mitchell, Student Brevard Chapter

112
113 **Report of the Nominating Committee:**
114 Theresa Errante-Parrino, CMA, Nominating Chair presents the slate of officers:

115
116 President Elect: Saundra Richardson–Brown, CMA, Brevard Chapter
117 Vice President: Cheryl Fusco, CMA, Treasure Coast Chapter
118 Jeanne Von Ohlsen, CMA, Everglades Chapter
119 Agnes Foxall, CMA, Southwest Chapter
120 Treasurer: Mary Lou Allison, CMA-C, Southeast Chapter
121 Secretary: Linda MacInnes-Wilbourne, CMA, Brevard Chapter
122 Speaker of the General Assembly: Deniece Jozefiak, CMA, Southwest Chapter
123 Vice Speaker of the General Assembly: Ida Brandenburg, CMA, Treasure Coast Chapter

124
125 The Chair asked for nomination for each office from the floor. There was one
126 nomination from the floor for the office of Vice Speaker:

127
128 Karen Murray, CMA, Central Gulf Coast Chapter

129
130 Proposed Ballet of Delegates and Alternates for 2008:

131
132 Theresa Errante-Parrino, CMA, Brevard Chapter
133 Linda MacInnes-Wilburne, CMA, Brevard Chapter
134 Mary Morris, CMA, Orange County Chapter
135 Saundra Richardson-Brown, CMA, Brevard Chapter
136 Deniece Jozefiak, CMA, Southwest Chapter

137
138 Nominations from the floor for Delegates/Alternates for 2008:

139 Agnes Foxall, CMA, Southwest Chapter
140 Carol Francis, CMA, Orange County Chapter

141 **Presentation of Candidates:**

142
143 Theresa Errante-Parrino, CMA, Nominating Chair presented the candidates for the
144 Executive Office. Each candidate was given 2 minutes to speak before the floor. Linda
145 MacInnes-Wilburne, CMA was out of the country, Mary Morris CMA, presented her
146 prepared campaign speech for office of Secretary as well as delegate for AAMA national
147 conference.

148
149 Speaker Foxall announced a 10 minute recess at 9:25 a.m.

150
151 Speaker Foxall reconvened the General Assembly at 9:55 a.m.

152
153 **Roll Call:**

154 Chair Halligan read the roll call.

155 38 Members

156 25 Two Thirds Vote

157 19 Majority

158 Quorum is present.

159
160 **Reference Committee:**

161 Mary Keho, CMA, Reference Committee Chair gave the following report:

162
163 The Reference Committee met May 1, 2008 at the Holiday Inn Select 5750 TG Lee Blvd,
164 Orlando, Florida at 10:20 p.m. with approximately 25 members present.

165
166 The reference committee recommends that the reports of the President, President Elect, Vice
167 President, Treasurer, Secretary, Speaker of the General Assembly, and Vice Speaker of the
168 General Assembly be accepted as printed in the General Assembly packet.

169
170 Motion to accept officer reports as presented.

171 Marsha Benedict, MSA, CMA-A, CPC, Treasure Coast Chapter

172 Motion carried.

173
174 The Reference committee recommends that the following committees be accepted as printed
175 in the packet: bylaws/policy & procedure, Certification, Communication, Education,
176 Marketing, Meeting Coordinator, Nominating and Public Policy.

177
178 Motion to accept committee reports as presented.

179 Deniece Jozefiak, CMA, Southwest Chapter

180 Motion carried.

181

182

183

184 The Reference committee recommends that the Educators Forum report be changed on
185 paragraph 6 to read as follows: students to be selected by FSMA to receive the same stipend
186 as the FSMA Delegates/Alternates to the AAMA 2008 national conference in Chicago,
187 Illinois.

188
189 Motion to accept the amended report.
190 Deniece Jozefiak, CMA, Southwest Chapter
191 Motion carried.

192
193 The reference committee recommends that the Membership Chair report, paragraph 4 last
194 sentence be corrected as follows: Also, as a reminder, membership rosters are no longer
195 mailed out can be requested online to save trees and postage.

196
197 Motion to accept the amended report.
198 Kathleen Quinn, CMA, Brevard Chapter
199 Motion carried.

200
201 The reference committee recommends that the report from Brevard Chapter, Central Gulf
202 Coast Chapter, Everglades Chapter, Orange Chapter, Southeast chapter, South Pinellas
203 Chapter, Southwest Chapter, and Treasure Coast Chapter be accepted as printed in the
204 General Assembly packet.

205
206 Motion to accept the Chapter reports.
207 Christine Sanders, CMA, Everglades Chapter
208 Motion carried.

209
210 The reference committee recommends that proposed bylaw change #1 not be adopted.
211 Motion: proposed bylaw change #1 not be adopted
212 Deniece Jozefiak, CMA, Southwest Chapter
213 Motion carried.

214
215 The reference committee recommends that proposed bylaw change #2 be adopted with the
216 following change: The Officers of the Executive Council shall be active members who have
217 previously served as an FSMA Committee Chair and /or Chapter Officer.

218
219 Motion: accept proposed bylaw change #2 as amended
220 Susanne Sniffin, CMA-C, LRT, Treasure Coast
221 Motion carried.

222
223 **Point of Information:**

224 Deniece Jozefiak, CMA, Bylaws Chair
225 There was discussion in reference to this proposal and the names on the ballot. These
226 changes will not take effect until the General Assembly in 2009.

227
228
229

230 Speaker Foxall requested Chair Halligan to present a Roll Call at 10:05 a.m.
 231 40 Present Members
 232 27 Two thirds vote
 233 21 Majority vote
 234
 235 Speaker Foxall allowed a break while tallying of the votes at 10:15 a.m. She reminded the
 236 members not to leave the General Assembly room.
 237
 238 Speaker Foxall made an announcement that she has no unfinished business. There was no
 239 new business to present.
 240

Report of the Head Teller at 10:40 a.m.:

241	Report of the Head Teller at 10:40 a.m.:		
242	Adie de la Guardia-Piz, CMA		
243			<u>Votes</u>
244	President -Elect	Saundra Richardson-Brown, CMA	25
245		Brevard Chapter	
246	Vice President	Cheryl R. Fusco, CMA	3
247		Treasure Coast	
248		Jeanne Von Ohlsen, CMA,	30
249		Everglades Chapter	
250		Agnes Foxall, CMA	7
251		Southwest Chapter	
252	Treasurer	Mary Lou Allison, CMA-C	27
253		South East Chapter	
254	Secretary	Linda MacInnes-Wilburne, CMA	25
255		Brevard	
256			
257	Speaker of the General Assembly		
258		Deniece Jozefiak, CMA	27
259		Southwest Chapter	
260	Vice Speaker	Karen Murray, CMA	24
261		Central Gulf Coast Chapter	
262		Ida Brandenburg, CMA	5
263		Treasure Coast Chapter	
264			
265	Delegates/Alternates:		
266	Theresa Errante-Parrino, CMA, EMT-P, BMO, MEd		35
267		Treasure Coast Chapter	
268	Mary Morris, CMA	Orange County Chapter	25
269	Agnes Foxall, CMA	Southwest Chapter	19
270	Carol Francis, CMA	Orange County Chapter	18
271			
272	Deniece Jozefiak, CMA	Southwest Chapter	14
273	Saundra Richardson-Brown, CMA,	Brevard Chapter	13
274	Linda MacInnes-Wilburne, CMA	Brevard Chapter	6
275			

276 Motion to destroy the ballots:
 277 Kris Hardy, AS, CMA, RHE, CDF/ Mary Keho, CMA
 278 Motion carried.
 279
 280 Point of Clarification by Kathleen Quinn, CMA, Brevard Chapter
 281 How does the majority and 2/3 vote apply to the Delegates/Alternates?
 282
 283 Speaker Foxall: Delegates/Alternates are determined by plurality vote per FSMA bylaws.
 284
 285 Discharge of the tellers at 10:45 a.m.
 286
 287 **Announcements:**
 288 In the event there should be business prior to the 2009 General Assembly, voting members
 289 who are present today and listed on the roll call, would be responsible should there be
 290 decision making.
 291
 292 If there are any address or email changes, please notify the Speaker of the General
 293 Assembly.
 294
 295 Speaker Foxall gave the invitation to members present at the General Assembly to express
 296 their gratitude.
 297
 298 There being no further business or announcements, Speaker Foxall adjourned the General
 299 Assembly at 10:50 a.m.
 300
 301
 302
 303
 304 _____
 305 Kathryn Panagiotacos, CMA
 306 Minutes Chair of the General Assembly
 307
 308 _____
 309 Krystal Martineau
 310 Brevard Chapter
 311
 312 _____
 313 Christine Petsalis, CMA
 314 Central Gulf Coast Chapter
 315
 316 _____
 317 Bonnie Chrimes, CMA, Student
 318 Central Gulf Coast Chapter
 319
 320 **ALL CMA CREDENTIALS ON THIS PAGE ARE FROM (AAMA)**