Florida Society of Medical Assistants, Inc.

To: Deniece Jozefiak, CMA(AAMA)
FSMA Speaker, General Assembly
Agnes Foxall, CMA(AAMA)
FSMA Vice Speaker, General Assembly

From: Mary Lou Allison, CMA-C(AAMA)
Chairman Communications Committee

RE: 2010-2011 Annual Report

The Communications Committee has continued to update the FSMA Website on a regular basis. All requests from Officers, Chapters and individuals to have information put on or changed on the FSMA Website have been done in a timely manner. All meeting reports for Executive Council and the General Assembly have been put on the Website for all members, so they may peruse them prior to the meetings.

Postcards announcing upcoming FSMA meetings have been designed and mailed to all members directing them to the Website for detailed information. The Program Book for the Annual Conference will be available for attendees.

The Communications Committee will assist the Certification Committee by again preparing an Individually Printed Certificate from the FSMA to all New CMA's and will give them to the Certification Committee for mailing. The new CMA's and Re-Certified Medical Assistants who will attend the CMA Luncheon will have their certificates presented at that time.

The Communications Committee will have the responsibility of maintaining the Archival of the records of FSMA using the Rack2 Software and hardware purchased by FSMA.

The Chair is still looking for extra time in her life to work on redesigning the website, she has began the process, but it is a very big job and will work on it one step at a time.

We thank you for the opportunity to serve the FSMA.

Mary Lou Allison, CMA-C (AAMA)
Betty Springer, CMA-C (AAMA)
Virginia Halligan, CMA (AAMA)