Florida Society of Medical Assistants, Inc.

January 1, 2011

To: Jeanne Von Ohlsen, CMA (AAMA), BS, CMPE
Executive Board Members
Chapter Representatives
Committee Chairs
Physician Liaison

From: Mary Morris, CMA (AAMA)
FSMA Secretary

Re: Winter Seminar Report for 1/22/2011

This officer has seen to the duties of FSMA Secretary as outlined in the Policy/Procedure Manual. This officer has been available to the executive board members as needed. At the time of the writing of this report, the minutes from the October 16, 2010 meeting have been typed up and are waiting to be finalized after clarification of a few questions the secretary has concerning those minutes. Once the secretary gets the questions answered the minutes will be finalized and emailed to Mary Lou for posting on the FSMA web site.

This secretary hopes to get the minutes from the upcoming January meeting out on the FSMA web site in a much timelier fashion. Not wanting to give any excuses, but my sick dog was my top priority in the month of November. My dog, Sam continues to be a fighter and is doing much better at this point. I know my FSMA family understands, as we all have things that come up that are unforeseen and need to be taken care of first. Thanks for your understanding.

A continued thank you to the FSMA members for allowing me to be your Secretary.